

The logo for Whitmore Lake Public Schools features a large, stylized red 'W' with a white outline and a drop shadow. To the right of the 'W', the words 'HITMORE', 'LAKE', 'PUBLIC', and 'SCHOOLS' are stacked vertically in a bold, black, serif font.

**WHITMORE  
LAKE  
PUBLIC  
SCHOOLS**



**BOARD OF EDUCATION  
ORGANIZATIONAL / REGULAR  
MEETING**

January 13, 2025 — 7:00 p.m.

Whitmore Lake High School

Barb Huang Library



**WHITMORE LAKE PUBLIC SCHOOLS  
BOARD OF EDUCATION**

***Mission Statement***  
*Partnering with students, parents, and the community to  
provide exceptional, personalized education.*

**ORGANIZATIONAL / REGULAR MEETING AGENDA  
Monday, January 13, 2025 – 7:00 p.m.**

**Whitmore Lake High School Barb Huang Library  
7430 Whitmore Lake Rd.  
Whitmore Lake, MI 48189**

**CALL TO ORDER**

President, Kritzman will call to order the Organizational Meeting.

**PLEDGE OF ALLEGIANCE**

**CEREMONIAL OATH OF OFFICE**

Newly elected Board Members, Lindsey Collins and Kelly Henning will be sworn into office by Superintendent, Tom DeKeyser.

**BOARD OF EDUCATION  
ROLL CALL**

**APPROVAL OF AGENDA**

**CALL TO THE PUBLIC**

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

**BOARD CLARIFICATION**

**ELECTION OF BOARD OFFICERS**

Mrs. Kritzman shall call for nominations to serve as President, Vice President, Secretary, and Treasurer of the board for the 2025 calendar year.

Motion to close all board officer nominations for the 2025 calendar year.

Motion to approve the nomination of \_\_\_\_\_, as **President** of the Board until the next Organizational meeting held in January 2026.

Motion to approve the nomination of \_\_\_\_\_, as **Vice President** of the Board until the next Organizational meeting held in January 2026.

Motion to approve the nomination of \_\_\_\_\_, as **Secretary** of the Board until the next Organizational meeting held in January 2026.

Motion to approve the nomination of \_\_\_\_\_, as **Treasurer** of the Board until the next Organizational meeting held in January 2026.

**2025 ELECTED OFFICERS**

Elected officers will assume their respective positions. The elected President of the Board will assume the meeting.

**SPECIAL PRESENTATION**

January is School Board Recognition Month. Board Recognition will be shared by staff and students.

**STUDENT COUNCIL**

Landen Livingston will present the student council report.

**COMMITTEE REPORTS**

**CONSENT ITEMS**

Approval of minutes from the December 16, 2024 Board of Education Regular Meeting, and the December 16, 2024 closed session (handed out at the meeting). **(Attachment 1)**

Approve fund transfer of \$531,937 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$647,244 from Accounts Payable to cover the payrolls of December 13, 2024 and December 31, 2024. **(Attachment 2)**

**NEW BUSINESS**

*School of Choice*

Pursuant to Sections 105 and 105(c) of the State School Aid Act, it is recommended that the Board adopt unlimited open enrollment for students K – 12 in all programs for the first semester of the 2025-2026 school year.

*Personnel*

Motion to approve the hire of Denise Smith as Special Education Resource Teacher at Level 1 on the WLEA BA salary scale with a start date of January 6, 2025.

*Financial Report*

**Attachment 3** contains the Budget Performance Report for December 31, 2024. Director of Finance & Operation, Denise Kerrigan will update the Board with information regarding the financial report.

**SUPERINTENDENT’S REPORT**

**OTHER INFORMATION**

*Personnel*

The following people have submitted their resignations; Lifeguard and Aquatics Supervisors, Daniel Kehn and Conor Trotter, and Under-18 Lifeguards, Chaille Guilloz, Ajax Coleman, and Kate Ralls.

**ANNOUNCEMENTS**

**The next Regular Meeting of the Board will be held on Monday, February 17, 2025 at 7:00 p.m. in the High School Barb Huang Library.**

**CALL TO THE PUBLIC**

**BOARD MEMBER REPORTS**

Mr. Cole, Mrs. Collins, Mrs. Henning, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, and Mr. Zolenski

**ADJOURNMENT**

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

#### Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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## Whitmore Lake Public Schools

### BOARD OF EDUCATION

#### Regular Meeting Minutes

December 16, 2024 – High School Barb Huang Library – 7:00 p.m.

#### MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), and Bob Henry (*Trustee*)

#### MEMBERS ABSENT

Laura Schwennesen (*Trustee*)

#### ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, Communications and Human Resources Director, Maria Carter-Ewald, and Athletic Director, Brad McCormack

#### OTHERS PRESENT

Staff, parents, and members of the community

#### CALL TO ORDER

At 7:00 p.m. by President Michelle Kritzman.

#### APPROVAL OF AGENDA

*Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Meadows.*

Ayes – 6; Nays – 0, motion carried

#### CALL TO THE PUBLIC

None

#### STUDENT COUNCIL

Student Council President, Landen Livingston updated board members with the holiday spirit festivities planned throughout the week.

#### COMMITTEE REPORTS

Mr. Meadows reported that the Executive Committee met on December 3, 2024 and the Finance Committee met on December 9, 2024. Topics of discussion included personnel updates, and Superintendents evaluation, the Finance Committee also discussed energy expenses, budget update; adjustments in revenue and expenses, with the possibility of an amended budget in February, and UAAL (Unfunded Actuarial Accrued Liability).

Mr. Cole reported that the Executive Committee also discussed the Energy Bond and recommends waiting for additional information before moving forward.

#### CONSENT ITEMS

*Motion to approve the minutes from the November 11, 2024 Board of Education Regular Meeting was made by Mr. Henry; supported by Mr. Cole.*

Ayes – 6; Nays – 0, motion carried 6 – 0

*Motion to approve fund transfer of \$667,054 in payments from Accounts Payable; further to approve the transfer of \$652,372 from Accounts Payable to cover the payrolls of November 15, 2024, and November 29, 2024 was made by Mr. Henry; supported by Mr. Cole.*

Ayes – 6; Nays – 0, motion carried 6 – 0

#### NEW BUSINESS

##### *Personnel*

*Motion to approve the hire of Elementary Speech/Language Therapist, Julia Newman, for the New Special Education Communication, Technology and Safety Specialist position at Level 15 on the WLEA MA salary scale with an effective date of December 16, 2024 was made by Mrs. Kritzman; supported by Mr. Henry.*

Ayes – 6; Nays – 0, motion carried 6 – 0

##### *Financial Report*

Director of Finance & Operations, Denise Kerrigan, updated the Board with information regarding the November 30, 2024 financial report. She shared how the UAAL is being addressed through the State of Michigan. She then answered all board member questions.

#### SUPERINTENDENT'S REPORT

##### *Athletics*

Athletic Director, Brad McCormack shared the 2024 fall sports season highlights and team accomplishments. He also shared that the Football team is the MIAC Champions, and the Boys and Girls Cross Country team achieved the titles as the MIAC Champions and the Regional Champions, with the Girls team continuing to win their second title, as D4 State

Champions. Mr. McCormack then shared that the winter sports have begun and answered all other Board member questions.

Superintendent DeKeyser shared the following:

1) Shout-out to Bob Henry who has dedicated 50 years to education as a Teacher, Coach, Athletic Director, and the last several years on the Board as Treasurer and Trustee for Whitmore Lake Schools.

**OTHER INFORMATION**

The board acknowledged the retirement of Linda Lupi, the resignations of Michael Brief, Madia Standlick, Vanessa Holden and Sami Khalil, and the hiring of Mikala Williams-Yee and Rebekah Murillo in Community Recreation, Robin Wilkes in Transportation, Ola Elserwi in GLTW Montessori, and Anita Fahey, Chyanne Fiser-Adcox, and Katie Winn as Custodians in the district.

**ANNOUNCEMENTS**

**The next Regular Meeting of the Board of Education will meet on Monday, January 13, 2025 at 7:00 p.m. in the High School Barb Huang Library.**

**CALL TO THE PUBLIC**

None

**BOARD MEMBER REPORTS**

Mrs. Kritzman announced that there will be a Legislative Breakfast held at the WISD on January 27, 2025 from 7:30 to 9:00 am. She also gave a shout-out to both middle school and high school Drama Clubs on their great performances and was grateful seeing the new lighting and bleachers in the theater.

**CLOSED SESSION**

*Motion to adjourn into closed session meeting at 7:35 p.m. (with a 5 minute break) to discuss the superintendent's evaluation was made by Mr. Meadows; supported by Mr. Zolenski.*

**Roll call vote:** Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mr. Zolenski – yes, Mr. Cole – yes

Ayes – 6; Nays – 0, motion carried 6 – 0

**Call to Order**

Open session called to order at 8:09 p.m. by President Michelle Kritzman

**SUPERINTENDENT EVALUATION**

The Board of Education worked with the Superintendent in each part of the evaluation. The WLPS Board rates Tom DeKeyser, Superintendent as Effective for the 2024 evaluation.

*Motion to support the rating of Effective for Superintendent, Tom DeKeyser's 2024 annual evaluation was made by Mr. Cole; supported by Mr. Henry.*

Ayes – 6; Nays – 0, motion carried 6 – 0

**ADJOURNMENT**

*Motion to adjourn the Regular Meeting at 8:11 p.m. made by Mr. Henry; supported by Mrs. Kritzman.*

Ayes - 6; Nays - 0, motion carried 6 - 0.

\_\_\_\_\_  
*Lisa C. McCully, Secretary, Board of Education  
Whitmore Lake Public Schools*

\_\_\_\_\_  
*Date*

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**Whitmore Lake Public Schools  
Business Office Transactions**

For the Month Ending:  
**December 2024**

<u>Payroll Transactions</u>	December 13, 2024	\$	316,994
	December 31, 2024	\$	330,250
		\$	<u>647,244</u>
 <u>Accounts Payable Transactions</u>		\$	<u>531,937</u>

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**Whitmore Lake Public Schools  
Budget Performance Reports  
December 31, 2024**

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Revenue	\$3,587,645	\$14,118,484	\$10,530,839	25.41%	\$447,983	\$14,566,467	Act 18, GSRP, SpEd, CTE Grant Minus ORS Funds, Filter Grant Property Value Increase
Fund 23 - Comm Rec Revenue	\$584,019	\$1,584,425	\$1,000,406	36.86%	\$50,000	\$1,634,425	
Fund 25 - Food Service Revenue	\$280,447	\$584,000	\$303,553	48.02%			
Fund 41 - Sinking Fund	\$22,411	\$451,750	\$429,339	4.96%	\$45,000	\$496,750.00	Property Value Increase
Expenditures	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Expenditure	\$6,230,585	\$13,983,303	\$7,752,718	44.56%	\$493,662	\$14,476,965	Sp Ed, Theater Lighting, GLTW Minus ORS Exp, Plus Cust & Bus
Fund 23 - Comm Rec Expenditure	\$664,127	\$1,559,020	\$894,893	42.60%			
Fund 25 - Food Service Expenditure	\$273,848	\$600,000	\$326,152	45.64%			
Fund 41 - Sinking Fund	\$375,862	\$536,919	\$161,057	70.00%			
<b>Audited Fund Balance 6-30-2024</b>							
Fund 11 - General Fund	\$1,211,304						
State Aid Note	\$1,697,430						
Fund 23 - Community Recreation	\$212,183						
Fund 25 - Food Service	\$73,942						
Fund 41 - Sinking Fund	\$497,438						