



**BOARD OF EDUCATION
REGULAR MEETING**

Monday, December 16, 2024 — 7:00 p.m.

Whitmore Lake High School

Barb Huang Library



**WHITMORE LAKE PUBLIC SCHOOLS
BOARD OF EDUCATION**

Mission Statement
*Partnering with students, parents, and the community to
provide exceptional, personalized education.*

**REGULAR MEETING AGENDA
Monday, December 16, 2024 – 7:00 p.m.
Whitmore Lake High School Barb Huang Library
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**BOARD OF EDUCATION
ROLL CALL**

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Landen Livingston will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the November 11, 2024 Board of Education Regular Meeting. **(Attachment 1)**

Approve fund transfer of \$667,054 payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$652,372 from Accounts Payable to cover the payrolls of November 15, 2024 and November 29, 2024. **(Attachment 2)**

NEW BUSINESS

Personnel

Motion to approve the hire of Elementary Speech/Language Therapist, Julia Newman, for the new Special Education Communication, Technology and Safety Specialist position at Level 15 on the WLEA MA salary scale with an effective date of December 16, 2024.

Financial Report

Attachment 3 contains the Budget Performance Report for November 30, 2024. Director of Finance & Operation, Denise Kerrigan will update the Board with information regarding the financial report.

SUPERINTENDENT’S REPORT

Athletics

Brad McCormack, Athletic Director, will share highlights from the fall sports season.

OTHER INFORMATION

Personnel

District Truancy, Title IX and Public Safety Coordinator, Linda Lupi has submitted her letter of retirement. She will retire on November 30, 2024.

The following people have recently submitted their resignations: MS/HS Custodians, Michael Brief and Madia Standlick, MS/HS Administrative Assistant, Vanessa Holden, and Community Recreation Assistant Swim Coach, Sami Khalil.

Anita Fahey, Chyanne Fiser-Adcox, and Katie Winn have accepted the full time positions as Custodian with a start date of November 18, 2024 and December 16, 2024, respectively.

In Community Recreation, Mikala Williams-Yee has accepted the position as Assistant Coach and Swim Instructor, and Rebekah Murillo has accepted the position as Swim Instructor and Lifeguard Under-18. These positions have a start date of November 15, 2024 and December 21, 2024, respectively.

Robin Wilkes has accepted the position as Bus Driver, with a start date of December 2, 2024, and Ola Elserwi has accepted the position as Montessori Primary Lead Teacher with a start date of January 6, 2025.

ANNOUNCEMENTS

The next Regular Meeting of the Board will be the Organizational meeting held on Monday, January 13, 2025 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

CLOSED SESSION

The Board will adjourn to go into closed session for the Superintendent's evaluation. **Roll Call vote is required.**

ADJOURNMENT

Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
November 11, 2024 – High School Barb Huang Library – 7:00 p.m.

MEMBERS PRESENT Michelle Kritzman (*President*), Frank Zolenski (*Vice President*) (*arrived at 7:03 p.m.*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT Bob Henry (*Trustee*)

ADMINISTRATORS PRESENT Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, and Communications and Human Resources Director, Maria Carter-Ewald

OTHERS PRESENT Staff, parents, and members of the community

CALL TO ORDER At 7:01 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA *Motion to approve the agenda as presented made by Mr. Cole; supported by Mrs. Schwennesen.*
Ayes – 5; Nays – 0, motion carried

CALL TO THE PUBLIC Parent and Community member, Greg Ebel expressed his thoughts and shared general feedback regarding the recent ballot proposals.

STUDENT COUNCIL Student Council President, Landen Livingston shared students worked hard helping community members during the Annual Rake N' Run held today. He also shared they have begun planning for Snowcoming spirit week.

COMMITTEE REPORTS None

CONSENT ITEMS *Motion to approve the minutes from the October 21, 2024 Board of Education Regular Meeting was made by Mrs. Kritzman; supported by Mr. Cole.*
Ayes – 6; Nays – 0, motion carried 6 – 0

Motion to approve fund transfer of \$677,258 in payments from Accounts Payable; further to approve the transfer of \$647,826 from Accounts Payable to cover the payrolls of October 15, 2024, and October 31, 2024 was made by Mrs. Kritzman; supported by Mr. Cole.
Ayes – 6; Nays – 0, motion carried 6 – 0

NEW BUSINESS
2025 Schedule of Meetings

Motion to approve the proposed 2025 Board of Education schedule of meetings as presented was made by Mr. Meadows; supported by Mrs. Schwennesen.
Ayes – 6; Nays – 0, motion carried 6 – 0

Transportation Compensation

Motion to approve the proposed 2024-2025 Transportation wage scale effective with the first pay in December 2024 as presented was made by Mrs. Kritzman; supported by Mr. Cole.
Ayes – 6; Nays – 0, motion carried 6 – 0

Financial Report

Director of Finance & Operations, Denise Kerrigan, updated the Board with information regarding the October 31, 2024 financial report. She then answered all board member questions.

SUPERINTENDENT'S REPORT

Superintendent DeKeyser shared the following:

- 1) Recognized Veterans and thanked them for their service.
- 2) Athletic Director, Brad McCormack will update the Board on the fall sports at the December meeting.

3) Facility update – requested another proposal for an Energy Bond, have also requested another company to come and do an energy assessment for the district.

OTHER INFORMATION

The board acknowledged the hiring of Marcos Salazar as Lifeguard Under-18, Yolaine Civil as Swim Instructor, Daniela Paute as GLTW Montessori Lead Teacher, and Kayla Schweitzer as MS/HS Custodian.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will meet on Monday, December 16, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Meadows gave a shout out to the Cross Country Coaches for their dedication working with the students throughout year.

Mrs. Schwennesen announced that Kiwanis will sale Christmas trees at the Community Center beginning November 30, 2024. Proceeds will go toward the July 4, 2025 parade.

Mrs. Kritzman shared that the Education Foundation met last week and was able to award \$15,000 in grants this year. She also announced tickets will go on sale November 1st for the Mom Prom fundraiser scheduled on February 1, 2025.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 7:38 p.m. was made by Mrs. Schwennesen; supported by Mrs. Kritzman.

Ayes – 6; Nays – 0, motion carried 6 – 0

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

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**Whitmore Lake Public Schools
Business Office Transactions**

For the Month Ending:
November 2024

<u>Payroll Transactions</u>	November 15, 2024	\$	332,028
	November 29, 2024	\$	320,344
		\$	<u>652,372</u>
<u>Accounts Payable Transactions</u>		\$	<u>667,054</u>

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**Whitmore Lake Public Schools
Budget Performance Reports
November 30, 2024**

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Revenue	\$1,948,761	\$14,118,484	\$12,169,723	13.80%	\$447,983	\$14,566,467	Act 18, GSRP, SpEd, CTE Grant Minus ORS Funds, Filter Grant Property Value Increase
Fund 23 - Comm Rec Revenue	\$427,497	\$1,584,425	\$1,156,928	26.98%	\$50,000	\$1,634,425	
Fund 25 - Food Service Revenue	\$242,579	\$584,000	\$341,421	41.54%			
Fund 41 - Sinking Fund	\$2,465	\$451,750	\$449,285	0.55%	\$45,000	\$496,750.00	Property Value Increase

Expenditures	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Expenditure	\$4,801,523	\$13,983,303	\$9,181,780	34.34%	\$493,662	\$14,476,965	Sp Ed, Theater Lighting, GLTW Minus ORS Exp, Plus Cust & Bus
Fund 23 - Comm Rec Expenditure	\$562,538	\$1,559,020	\$996,482	36.08%			
Fund 25 - Food Service Expenditure	\$217,725	\$600,000	\$382,275	36.29%			
Fund 41 - Sinking Fund	\$138,054	\$536,919	\$398,865	25.71%			

Audited Fund Balance 6-30-2024

Fund 11 - General Fund	\$1,211,304
State Aid Note	\$1,697,430
Fund 23 - Community Recreation	\$212,183
Fund 25 - Food Service	\$73,942
Fund 41 - Sinking Fund	\$497,438