



**BOARD OF EDUCATION
REGULAR MEETING**

Monday, October 21, 2024 — 7:00 p.m.

Whitmore Lake High School

Barb Huang Library



**WHITMORE LAKE PUBLIC SCHOOLS
BOARD OF EDUCATION**

*Mission Statement
Partnering with students, parents, and the community to
provide exceptional, personalized education.*

**REGULAR MEETING AGENDA
Monday, October 21, 2024 – 7:00 p.m.
Whitmore Lake High School Barb Huang Library
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**BOARD OF EDUCATION
ROLL CALL**

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

SPECIAL PRESENTTION

Joel Korson from Maner Costerisan CPA firm will present the audit report.

STUDENT COUNCIL

Landen Livingston will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the September 16, 2024 Board of Education Regular Meeting. **(Attachment 1)**

Approve fund transfer of \$612,527 in payments from Accounts Payable as per attachment 3; further, to approve the transfer of \$626,667 from Accounts Payable to cover the payrolls of September 13, 2024 and September 30, 2024. **(Attachment 2)**

NEW BUSINESS

Financial Report

Attachment 3 contains the Budget Performance Report for September 30, 2024. Director of Finance & Operation, Denise Kerrigan will update the Board with information regarding the financial report.

SUPERINTENDENT’S REPORT

Academic Assessment

The 2023-2024 academic performance will be shared with the Board.

OTHER INFORMATION

Personnel

The following people recently submitted their resignations; Middle/High School Custodian, Tina Prikasky, and Community Recreation Swim Instructor and Under-18 Lifeguard, Mary Hafner

The following people have recently accepted positions with WLPS; In Community Recreation, Ella Tillman as Assistant Swim Coach, Lifeguard Under 18, and Swim Instructor, and Katey Snover as Lifeguard, Swim Instructor, and Aquatic Supervisor. In Transportation, Elizabeth Wright as Bus Driver and in GLTW Montessori, Paula Pisaneschi as Primary Assistant Teacher, and Madalyn Tenace as Toddler Assistant Teacher.

ANNOUNCEMENTS

The next Regular Meeting of the Board will be held on Monday, November 11, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

ADJOURNMENT

Participation Request” form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee’s participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

1



Whitmore Lake Public Schools

BOARD OF EDUCATION

Regular Meeting Minutes

September 16, 2024 – High School Barb Huang Library – 7:00 p.m.

MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Communications and Human Resources Director, Maria Carter-Ewald and Community Recreation and Aquatics Director, Ann Kehn

OTHERS PRESENT

Staff, parents, and members of the community

CALL TO ORDER

At 7:00 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council President, Landen Livingston was unable to attend. Student Council Representative, Lydia Stefanovski updated members on the Homecoming festivities planned during the first week of October.

COMMITTEE REPORTS

Mr. Zolenski reported the Finance Committee met on September 3, 2024. Topics included the 2023-24 audit review, personnel changes with Paraprofessionals and the Supplemental Service positions, district enrollment and the potential impacts to the General and Special Education funds, Sinking Fund projects, and the status of an Energy Bond.

Mr. DeKeyser shared that a presentation of audit will be given during the October 21, 2024 meeting. He also answered Board member questions regarding an Energy Bond.

CONSENT ITEMS

Motion to approve the minutes from the August 12, 2024 Board of Education Regular Meeting was made by Mr. Meadows; supported by Mr. Cole.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$692,301 in payments from Accounts Payable; further to approve the transfer of \$549,025 from Accounts Payable to cover the payrolls of August 15, 2024, and August 30, 2024 was made by Mr. Meadows; supported by Mr. Cole.

Ayes – 7; Nays – 0, motion carried 7 – 0

NEW BUSINESS

BOE Policy 1003 First Reading Waiver

Motion to waive the first reading on the Board of Education policies as listed under new business, in accordance with Policy 1003 - Adoption or Amendment of Bylaws and Policies was made by Mr. Henry; supported by Mrs. McCully.

Superintendent DeKeyser shared our current Bylaws state two readings are required, however Board members may waive a first reading and then can move into a motion to accept the policies as presented, and discuss any details on those policies. He also shared that our Policy Committee reading is essentially the first reading.

Ayes – 7; Nays – 0, motion carried 7 – 0

Board of Education Policies

Superintendent DeKeyser presented the Miller Johnson policies and administrative regulation, 1003 – Adoption of Amendment of Bylaws and Policies, 1004 – Conflict Between Policies and Administrative Regulations, 2007 & 2007 AR– Cardiac Emergency

Response Plan, 3005 – Selection of Media Center/Library Materials, 3006 – Parental Objections, 4005 – Other Matters of Employment, 8001 AR – Acceptable Use, 8007 & 8007 AR – Discrimination and Harassment, 8007.3 AR – Discrimination and Harassment Under Title IX Employees and Students, and 8009 & 8009 AR – Digital Communications updates and revisions for a second reading.

Motion to approve the Miller Johnson policies and administrative regulations as presented was made by Mrs. Schwennesen; supported by Mr. Henry.

Mr. DeKeyser answered all Board member questions and shared the updated policies will be presented to the appropriate departments.

Ayes – 7; Nays – 0, motion carried 7 – 0

Personnel

Motion to approve the hire of Sarah French as a full time Elementary Science Teacher at Level 3 on the WLEA MA salary scale with a hire date of August 19, 2024 and a start date of August 21, 2024, and

to approve the hire of Holly Young as a full time Special Education Teacher for WLES at Level 1 on the WLEA BA salary scale with a hire date of August 21, 2024 and a start date of September 4, 2024, and

to approve the hire of Max Satin as a full time Montessori Elementary Teacher at Level 1 on the WLEA MA salary scale with a start date of August 22, 2024 was made by Mrs. Kritzman; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT’S REPORT

Community Recreation

Community Recreation and Aquatics Director, Ann Kehn gave a brief update on the programs offered to the community. She also shared that all the fall sport programs are full with the exception of baton and soccer, they have added additional open times for the pool, and is working within the community to offer additional programs. Ann then shared maintenance updates and additional plans regarding the Jennings Road facility.

OTHER INFORMATION

The board acknowledge all the resignations and hiring of staff as listed on the agenda.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will meet on Monday, September 16, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Kritzman announced November 4th is the last day the Education Foundation will accept Grant proposals from WLPS employees. She also announced the Education Foundation 21+ Book Bingo Fundraising Event will be held on Saturday, October 19, 2024 at 7 p.m. at the Whitmore Lake Rod & Gun Club.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 7:34 p.m. was made by Mr. Henry; supported by Mr. Cole

Ayes – 7; Nays – 0, motion carried 7 – 0

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

2

**Whitmore Lake Public Schools
Business Office Transactions**

For the Month Ending:
September 2024

<u>Payroll Transactions</u>	September 13, 2024	\$	310,239
	September 30, 2024	\$	<u>316,428</u>
		\$	<u><u>626,667</u></u>
 <u>Accounts Payable Transactions</u>		\$	<u>612,527</u>

3

**Whitmore Lake Public Schools
Budget Performance Reports
September 30, 2024**

Revenue	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Revenue	\$168,570	\$14,118,484	\$13,949,914	1.19%	\$676,301	\$14,794,785	Act 18, GSRP, SpEd, CTE Grant
Fund 23 - Comm Rec Revenue	\$182,228	\$1,584,425	\$1,402,197	11.50%	\$50,000	\$1,634,425	Property Value Increase
Fund 25 - Food Service Revenue	\$80,816	\$584,000	\$503,184	13.84%			
Fund 41 - Sinking Fund	\$2,017	\$451,750	\$449,733	0.45%	\$45,000	\$496,750.00	Property Value Increase

Expenditures	Actual	Adopted Budget	Remaining Budget	% Used/Rec'd	Expected Additional	Projected Amendment	
Fund 11 - General Fund Expenditure	\$2,408,349	\$13,983,303	\$11,574,954	17.22%	\$775,985	\$14,759,288	Special Ed, Theater Lighting, GLTW
Fund 23 - Comm Rec Expenditure	\$299,336	\$1,559,020	\$1,259,684	19.20%			
Fund 25 - Food Service Expenditure	\$92,028	\$600,000	\$507,972	15.34%			
Fund 41 - Sinking Fund	\$134,214	\$536,919	\$402,705	25.00%			

Audited Fund Balance 6-30-2024

Fund 11 - General Fund	\$1,211,304
State Aid Note	\$1,697,430
Fund 23 - Community Recreation	\$212,183
Fund 25 - Food Service	\$73,942
Fund 41 - Sinking Fund	\$497,438