



**BOARD OF EDUCATION
REGULAR MEETING**

Monday, September 16, 2024 — 7:00 p.m.

Whitmore Lake High School

Barb Huang Library



**WHITMORE LAKE PUBLIC SCHOOLS
BOARD OF EDUCATION**

*Mission Statement
Partnering with students, parents, and the community to
provide exceptional, personalized education.*

REGULAR MEETING AGENDA

**Monday, September 16, 2024 – 7:00 p.m.
Whitmore Lake High School Barb Huang Library
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**BOARD OF EDUCATION
ROLL CALL**

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

STUDENT COUNCIL

Landen Livingston will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the August 12, 2024 Board of Education Regular Meeting. **(Attachment 1)**

Approve fund transfer of \$692,301 in payments from Accounts Payable as per attachment 3; further, to approve the transfer of \$549,025 from Accounts Payable to cover the payrolls of August 15, 2024 and August 30, 2024. **(Attachment 2)**

NEW BUSINESS

BOE Policy 1003 First Reading Waiver

Motion to waive the first reading on the Board of Education policies as listed under new business, in accordance with Policy 1003 - Adoption or Amendment of Bylaws and Polices.

Board of Education Policies

The Board will review the Miller Johnson policies and administrative regulation, 1003 – Adoption of Amendment of Bylaws and Policies, 1004 – Conflict Between Policies and Administrative Regulations, 2007 & 2007 AR– Cardiac Emergency Response Plan, 3005 – Selection of Media Center/Library Materials, 3006 – Parental Objections, 4005 – Other Matters of Employment, 8001 AR – Acceptable Use, 8007 & 8007 AR – Discrimination and Harassment, 8007.3 AR – Discrimination and Harassment Under Title IX Employees and Students, and 8009 & 8009 AR – Digital Communications updates and revisions. Approval is recommended.

Personnel

Motion to approve the hire of Sarah French as a full time Elementary Science Teacher at Level 3 on the WLEA MA salary scale with a hire date of August 19, 2024 and a start date of August 21, 2024, and

to approve the hire of Holly Young as a full time Special Education Teacher for WLES at Level 1 on the WLEA BA salary scale with a hire date of August 21, 2024 and a start date of September 4, 2024, and

to approve the hire of Max Satin as a full time Montessori Elementary Teacher at Level 1 on the WLEA MA salary scale with a start date of August 22, 2024.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

Personnel

LaNanda Cook, Tuition Preschool & Kids Club Childcare resigned from her position effective August 18, 2024.

Melinda Villarreal has transferred from the MS/HS Custodian position to Kids Club Child Care Worker effective August 26, 2024. This position has an hourly pay rate of \$17.85 (Step 8 of the WLPA).

The following people recently accepted positions with WLPS; In Community Recreation, Dylan Odle as Lifeguard Under 18. In Food Service, Hannah Wright and Karen Tedd as Food Service Substitutes, and Jayline Presley as MS/HS Food Service Worker. In Athletics, Rob Wonnacott as MS Football Coach and in GLTW Montessori, Jasmine Thompson as Primary Assistant.

Tina Prikasky has accepted the position as MS/HS Custodian and Michael Brief has accepted the position as Main Street Campus Custodian with a start date of September 5, 2024 and September 16, 2024, respectively. These positions have an hourly pay rate of \$17.69.

Blake Groenhout has accepted a temporary position as High School Online Learning Facilitator with a start date of September 5, 2024.

ANNOUNCEMENTS

The next Regular Meeting of the Board will be held on Monday, October 21, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, Mrs. Schwennesen and Mr. Zolenski

ADJOURNMENT

Participation Request” form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee’s participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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**Whitmore Lake Public Schools
BOARD OF EDUCATION**

Special / Regular Meeting Minutes

August 12, 2024 – Main Street Campus Admin Office Conference Room – 6:00 p.m.

MEMBERS PRESENT

Michelle Kritzman (*President*), Frank Zolenski (*Vice President*), John Meadows (*Treasurer*), Lisa McCully (*Secretary*), Lee Cole (*Trustee*), Bob Henry (*Trustee*), and Laura Schwennesen (*Trustee*)

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, MS/HS Principal, Jill Henry, Elementary Principal, Heidi Roy-Borland, Student Services Director, Melissa Heuker, and Communications and Human Resources Director, Maria Carter-Ewald

OTHERS PRESENT

Staff, parents, and members of the community

CALL TO ORDER

At 6:00 p.m. by President Michelle Kritzman.

APPROVAL OF AGENDA

Motion to approve the agenda as presented made by Mrs. Kritzman; supported by Mr. Henry.

Ayes – 7; Nays – 0, motion carried

CALL TO THE PUBLIC

None

CONSENT ITEMS

Motion to approve the minutes from the July 16, 2024 Board of Education Regular Meeting was made by Mr. Meadows; supported by Mr. Zolenski.

Ayes – 7; Nays – 0, motion carried 7 – 0

Motion to approve fund transfer of \$580,708 in payments from Accounts Payable; further to approve the transfer of \$503,823 from Accounts Payable to cover the payrolls of July 15, 2024, and July 31, 2024 was made by Mr. Meadows; supported by Mr. Zolenski.

Ayes – 7; Nays – 0, motion carried 7 – 0

COMMITTEE REPORTS

Mr. Henry reported the Policy Committee met on July 19, 2024. Mr. DeKeyser shared the policies and administrative regulations updates with the board and answered Board Member questions.

Mrs. Schwennesen announced that the Executive Committee met on August 8, 2024. Topics included the failing of the Bond Proposal and next steps to move forward. She also shared the committee recommends adding a Sinking Fund Millage Proposal to the November 5, 2024 ballot.

NEW BUSINESS

Sinking Fund Millage Proposal

Motion to approve the resolution authorizing the submission of the Millage Proposal, Building and Site Sinking Fund Tax Levy as prepared by Thrun Law Firm, made by Mrs. Kritzman; supported by Mr. Cole.

Superintendent DeKeyser engaged in a discussion with Board members

Roll Call Vote: Mr. Henry – yes, Mrs. Kritzman – yes, Mrs. McCully – yes, Mr. Meadows – yes, Mrs. Schwennesen – yes, Mr. Zolenski – yes, Mr. Cole – yes

Ayes – 7; Nays – 0, motion carried 7 – 0

L-4029 Tax Rate

Motion to approve the L-4029 2024 Tax Rate Request as presented made by Mrs. Schwennesen; supported by Mrs. Kritzman.

Ayes – 7; Nays – 0, motion carried 7 – 0

Personnel

Motion to approve the hire of Matthew Penner as a full time Elementary Math Teacher at level 11 on the WLEA BA salary scale, and

to approve the hire of Rachel Plummer as a full time MS/HS Math Teacher at level 1 on the WLEA BA salary scale, and

to approve the hire of Suzanne Vivacqua as a full time Early Childhood / Elementary Special Education Teacher at level 7 on the WLEA MA salary scale with a start date of August 21, 2024, made by Mrs. Schwennesen; supported by Mr. Henry.
Ayes – 7; Nays – 0, motion carried 7 – 0

SUPERINTENDENT’S REPORT

Superintendent DeKeyser shared the following:

- 1) Facility update – estimated outstanding project costs; theater bleachers at \$300,000, and theater lighting upgrades at \$40,000 paying out of the Sinking Fund. He also shared the emergency repair estimated costs at the Main Street Campus: sewer pump failure at \$25,000, hot water heater failure at \$16,000, at the Elementary School: no air in cafeteria at \$15,000 and additional security upgrades at \$100,000.
- 2) Updated Board members on the Washtenaw ISD ballot proposal.
- 3) Jennings Rd update – 3-story press box tower and bleachers with attached press box is scheduled to be removed this week at the lowest bids of \$5000 and \$8000, respectively. Track repair is not included.
- 4) A Finance Meeting will be held in September.

OTHER INFORMATION

The board also acknowledge all the resignations and hiring of staff as listed on the agenda.

ANNOUNCEMENTS

Mrs. Kritzman announced that the August 19, 2024 Board of Education is cancelled.

The next Regular Meeting of the Board of Education will meet on Monday, September 16, 2024 at 7:00 p.m. in the High School Barb Huang Library.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mrs. Kritzman announced that the Education Foundation is hosting a Book Bingo Fundraising Event on Saturday, October 19, 2024 at 7 p.m. in the Whitmore Lake Rod & Gun Club.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 6:53p.m. was made by Mrs. Kritzman; supported by Mr. Cole
Ayes – 7; Nays – 0, motion carried 7 – 0

Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools

Date

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**Whitmore Lake Public Schools
Business Office Transactions**

For the Month Ending:
August 2024

<u>Payroll Transactions</u>	August 15, 2024	\$	276,104
	August 30, 2024	\$	272,921
		\$	<u>549,025</u>

<u>Accounts Payable Transactions</u>		\$	<u>692,301</u>
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