



**BOARD OF EDUCATION
REGULAR MEETING**

April 8, 2019 — 7:00 p.m.

Whitmore Lake High School Media Center



**WHITMORE LAKE PUBLIC SCHOOLS
BOARD OF EDUCATION**

Mission Statement

***Partnering with students, parents, and the community to
provide exceptional, personalized education.***

**REGULAR MEETING
Monday, April 8, 2019 – 7:00 p.m.**

**Whitmore Lake High School Media Center
7430 Whitmore Lake Rd.
Whitmore Lake, MI 48189**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

**BOARD OF EDUCATION
ROLL CALL**

APPROVAL OF AGENDA

CALL TO THE PUBLIC

“The meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

BOARD CLARIFICATION

SPECIAL PRESENTATION

State Senator Lana Theis will share information on new items and discussions taking place in Lansing.

STUDENT COUNCIL

Alaina Di Dio will present the student council report.

COMMITTEE REPORTS

CONSENT ITEMS

Approval of minutes from the February 11, 2019 Board of Education Executive Committee Meeting, the March 4, 2019 Executive Committee Meeting, the March 14, 2019 BOE Finance Committee Meeting and the March 18, 2019 Board of Education Regular Meeting. **(Attachment 1)**

Approve fund transfer of \$345,659 in payments from Accounts Payable as per attachment 2; further, to approve the transfer of \$430,793 from Accounts Payable to cover the payrolls of March 15, 2019 and March 31, 2019. **(Attachment 2)**

NEW BUSINESS

Personnel

Motion to approve the hire of Stacy Flynn as a full time High School Special Education Teacher for the 2018-19 school year at step 2 on the WLEA BA salary scale with a start date of April 08, 2019.

Livingston Classical Academy

Motion to authorize the Superintendent to inform Livingston Classical Academy Board to appoint Kalyndra Craven and John McLaughlin to replace Myranda Fabian and Teren Sechrist respectively on the board of directors for LCA commencing the date upon which the oaths of office are taken.

Athletic Co-operative Program

The Board will consider a resolution to approve an athletic co-operative program between WLPS and Stockwell Academy at the junior varsity and varsity levels for the 2019-2020 school year. **Roll call vote required.**

Financial Report

Attachment 3 contains the Budget Performance Report for March 1, 2019. Director of Finance & Operations, Denise Kerrigan will update the Board with information regarding the financial report.

Community Recreation Millage

The Board will discuss the options regarding the Community Recreation Millage and next steps.

SUPERINTENDENT'S REPORT

OTHER INFORMATION

National School Library Month

April has been designated as School Library Month as proclaimed by the State of Michigan.

Young Child Recognition

April 8-12, 2019 has been designated as the "Week of the Young Child" as proclaimed by the State of Michigan.

Bus Safety Inspections

Attachment 4 contains a Certificate of Excellence issued to WLPS for achieving a 100% Pass Rate for School Bus Safety Inspection for the 2017-2018 school year.

ANNOUNCEMENTS

A Finance Committee Meeting will be held on Monday, April 15, 2019 at 6:00 p.m. in the District Office Conference Room.

The next Executive Committee Meeting will be held on Monday, May 6, 2019 at 6:00 p.m. in the District Office Conference Room.

The next Regular Meeting of the Board of Education will be held on Monday, May 13, 2019 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

BOARD MEMBER REPORTS

Mr. Cole, Mr. Dignan, Mr. Henry, Mrs. Kritzman, Mrs. McCully, Mr. Meadows, and Mrs. Schwennesen

CLOSED SESSION

The Board will adjourn to go into closed session to discuss contract negotiations. **Roll call vote required**

ADJOURNMENT

Please fill out a "Public Participation Request" form if you wish to address the Board prior to the Public Comment section of the meeting. Please include your name, address and topic you wish to speak on. Those wishing to speak in Public Comment are limited to three (3) minutes.

0000 – BYLAWS

0160 - MEETINGS

0167.3 – Public Participation at Board Meetings

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.253(4)(5)(6), 380.1808

Revised 9/27/2010

Use of Recording Devices

Anyone attending a school event who wishes to record the activity on a visual recording device shall be asked to abide by the following rules:

- A. The recorder must operate the device within the area designated by the principal or director of the activity.
- B. The camera must not block the view of any other attendees or interfere with others who seek to record the activity.
- C. Those who record or assist a recorder must not block any passageways nor interfere with any other attendee's participation or observation of the activity.
- D. If sound is also being recorded, the recorder must not ask other attendees to be quiet or to change their behavior in order to improve the quality of the sound.
- E. If the District is recording the activity, the principal may arrange for a person to obtain a copy providing s/he agrees to provide a tape and pay whatever the principal may need to charge to cover the costs of transfer.

Where the District does not possess the appropriate license or permission to allow the recording of a copyrighted work or performance, notice will be given, when possible, prior to the exhibit or performance. Announcements shall be made at the beginning of any such exhibit or performance.

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WHITMORE LAKE PUBLIC SCHOOLS

8845 Main St., Whitmore Lake, MI 48189 phone: 734.449.4464 fax: 734.449.5336

www.wlps.net

Exceptional, Personalized Education

Whitmore Lake Board of Education Executive Committee Meeting

Monday, February 11, 2019
6:00 p.m. - High School Counseling Office Conference Room

MINUTES

- I. Call to order at 6:00 p.m.
Present: Tom DeKeyser, Lee Cole, Ken Dignan, Laura Schwennesen

- II. Business
 - Strategic Planning Goals
Began reviewing the Strategic Plan and implementing next year's objectives

- III. Informational Items
 - *Next Executive Committee Meeting TBD*

- IV. Call to the Public - *None*

- V. Adjournment at 6:55 p.m.

*Lisa C. McCully, Board of Education
Whitmore Lake Public Schools*

Date



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Exceptional, Personalized Education

Whitmore Lake Board of Education Executive Committee Meeting

Monday, March 4, 2019

6:00 p.m.

Whitmore Lake Public Schools District Office

MINUTES

- I. Call to order at 6:09 p.m.
- II. Business
 - Superintendent Evaluation:
 - *Discussion of current tool used for the superintendent evaluation found adequate. Recommendation to the Board to continue the use of current tool.*
 - WLEA Salary Schedule – AKA Appendix A Review
 - *Reviewed financial feasibility to continue existing WLEA salary schedule*
 - Strategic Planning Goals
 - *Reporting out – Discussed options for reporting out to the public goals and achievements.*
 - Miscellaneous
 - *2019-20 calendar proposal – Discussed options regarding half days and 2020 commencement date.*
- III. Informational Items
 - *Next Executive Committee Meeting TBD*
- IV. Call to the Public - *None*
- V. Adjournment at 8:02 p.m.

*Lisa C. McCully, Board of Education
Whitmore Lake Public Schools*

Date



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Exceptional, Personalized Education

Board of Education Finance Committee Meeting

March 14, 2019
6:00 pm
Administrative Office Conference Room

MINUTES

- I. Call to Order at 6:05 p.m.
Present: Tom DeKeyser, Denise Kerrigan, Shelley Kritzman, John Meadows, Laura Schwennesen
 - II. Business
 - Budget Update
 - General Fund – *Budget to Actual reports distributed*
 - Food Service – *Discussed possible deficit budget and future of program*
 - Sinking Fund
 - Tech Plan Update – *Reviewed instructional device tech plan and will move forward with a recommendation to the full Board for approval*
 - Recreational Millage
 - Election – *Discussed election possibility in August for the recreation millage as the WISD will already have something on the ballot*
 - III. Other Items – *Discussed expenditures tied to proposed co-op in football and the calendar possibilities for next school year*
 - IV. Call to the Public – *None*
 - V. Next Meeting – April 15th at 6:00 p.m.
 - VI. Adjournment at 8:41 p.m.
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Whitmore Lake Public Schools
BOARD OF EDUCATION
Regular Meeting Minutes
March 18, 2019 – High School Media Center – 7:00 p.m.

MEMBERS PRESENT

Laura Schwennesen (*President*), John Meadows (*Vice President*), Michelle Kritzman (*Treasurer*), Lee Cole (*Trustee*), Ken Dignan (*Trustee*), and Bob Henry (*Trustee*)

MEMBERS ABSENT

Lisa McCully (Secretary)

ADMINISTRATORS PRESENT

Superintendent, Tom DeKeyser, Director of Finance & Operations, Denise Kerrigan, Elementary Principal and ECC Director, Sue Wanamaker, Director of Student Services, Melissa Heuker, and High School Dean of Students, Linda Lupi

OTHERS PRESENT

Staff, parents and members of the community

CALL TO ORDER

At 7:00 p.m. by President Laura Schwennesen.

APPROVAL OF AGENDA

Superintendent DeKeyser requested to amend the agenda to add the approval of classroom instructional devices under new business.

Motion to approve the agenda as amended made by Mr. Cole; supported by Mr. Dignan.

Ayes – 6; Nays – 0, motion carried

CALL TO THE PUBLIC

None

STUDENT COUNCIL

Student Council Representative, Alaina Di Dio was unable to attend. She did send a report indicating they are beginning to plan for the Spring Fling.

COMMITTEE REPORTS

Mrs. Kritzman reported the Finance Committee met on March 14, 2019. Topics included the food services budget and a possible recreation millage renewal on the August Ballot. She also shared they are requesting budget updates as a standing agenda item at Board of Education meetings.

Mr. Dignan reported the Executive Committee met on March 4, 2019. He shared they determined that the current evaluation tool used for the superintendent is adequate. He also shared a discussion also ensued about the WLEA salary schedule, strategic planning goals, the academic calendar and the clay target team that is being started this school year.

CONSENT ITEMS

Motion to approve the minutes from the February 11, 2019 Board of Education Regular Meeting was made by Mr. Dignan; supported by Mr. Cole.

Ayes – 6; Nays – 0, motion carried 6 – 0

Motion to approve fund transfer of \$209,417 in payments from Accounts Payable; further, to approve the transfer of \$443,506 from Accounts Payable to cover the payrolls of February 15, 2019 and February 28, 2019 made by Mr. Dignan; supported by Mr. Cole.

Ayes – 6; Nays – 0, motion carried 6 – 0

NEW BUSINESS

Personnel

Motion to approve the transfer of Maura Zindler as a full time Academic Support Specialist to a full time School Social Worker at Whitmore Lake High School for the 2018-19 school year at step 1 on the WLEA MA salary scale with a start date of February 26, 2019 made by Mr. Dignan; supported by Mrs. Schwennesen.

Ayes – 6; Nays – 0, motion carried 6 – 0

School of Choice

Motion to approve Whitmore Lake Public Schools as a School of Choice district with unlimited open enrollment for students K – 12 in all programs for the first semester of the 2019-2020 school year pursuant to Sections 105 and 105 (c) of the State School Aid Act made by Mr. Henry; supported by Mr. Meadows.

Ayes – 6; Nays – 0, motion carried 6 – 0

Classroom Technology Purchase

Motion to approve the purchase of classroom instructional technology devices not to exceed \$85,000 made by Mrs. Schwennesen; supported by Mr. Cole.

Mr. Dignan inquired on the warranty for the devices. Mr. DeKeyser shared all devices would have a full coverage three year warranty.

Ayes – 6; Nays – 0, motion carried 6 – 0

2019-2020 Start Date

Motion to approve the start date of August 26, 2019 for the 2019-2020 school year that has been approved by the WLEA made by Mr. Meadows; supported by Mr. Dignan.

Mr. DeKeyser noted that MDE has approved the waiver for a pre-Labor day start for the 2019-2020 school year.

Ayes – 6; Nays – 0, motion carried 6 – 0

Livingston Classical Academy

Motion to authorize the Superintendent to inform Livingston Classical Academy Board to appoint Nicole Mackmiller and Richard Streetman to replace Erin Mersino and Jason Negri respectively on the board of directors for LCA commencing the date upon which the oaths of office are taken made by Mr. Dignan, support by Mr. Cole.

Ayes – 6; Nays – 0, motion carried 6 - 0

SUPERINTENDENT'S REPORT

Mr. DeKeyser shared the following:

1. Supplemental support service personnel approved by the WISD have started in the district. This is an eighteen month contract.
2. MS/HS: 7th and 8th grade students left for Washington DC this morning, 11th – 12th grade Trip Club students leave Wednesday, March 20, 2019 for their Europe trip returning March 30, 2019, and the Clay Target Team parents met on March 18, 2019 for the first meeting. This club will be for grades 9th – 12th and held at the WL Rod and Gun Club.

Mrs. Kritzman inquired on the Trojan time schedule being implemented two days a week during the second semester. Mr. DeKeyser shared the additional time added was for better alignment with expectations and testing that occur at the end of the week. He also shared the program will be re-evaluated in May to determine if it will be continued next year.

OTHER INFORMATION

The Board acknowledged the items of other information.

ANNOUNCEMENTS

The next Regular Meeting of the Board of Education will be held on Monday, April 8, 2019 at 7:00 p.m. in the High School Media Center.

CALL TO THE PUBLIC

None

BOARD MEMBER REPORTS

Mr. Cole shared that the Deputy Director of Washtenaw County Parks presented on the parks in this area. He also shared they are willing to help in the Jennings Road Park.

Mr. Dignan extended his appreciation to Mrs. Easlick for preparing the 9th grade students for the visit to the Holocaust Museum.

Mrs. Kritzman shared she recently attended two meetings around finance. The first was on Budget and Finance training. The second meeting she attended was at the WISD with a presentation on the School Finance Research Collaborative she by joined by Mrs. Schwennesen, Mr. Meadows and Mr. DeKeyser. She shared this is a collaborative that looked into how much funding is necessary to educate children in Michigan. The amount of funding was determined to be \$9,590. A full copy of the report and short video can be found on the website: fundmischools.org

Mr. Meadows extended his thanks to all the staff who organize and participate in the field trips for our students. He also extended a thank you to Mr. Livingston for accepting the role as the new head coach for track.

Mrs. Schwennesen shared the high school Robotics Team, Trobots, competed in Milford. The team made it to the semi-finals and placed fourteenth out of forty teams. The team has also joined the LCRA – Livingston County Robotics Association. The next competition will be in early April.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:04 p.m. made by Mr. Dignan; supported by Mr. Cole.

Ayes - 6; Nays - 0, motion carried 6 - 0.

*Lisa C. McCully, Secretary, Board of Education
Whitmore Lake Public Schools*

Date

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**Whitmore Lake Public Schools
Business Office Transactions**

For the Month Ending:
March 31, 2019

<u>Payroll Transactions</u>	March 15, 2019	\$	204,322
	March 31, 2019	\$	226,471
		\$	<u>430,793</u>

<u>Accounts Payable Transactions</u>		\$	<u>345,659</u>
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**Whitmore Lake Public Schools
Budget Performance Reports
March 1, 2019**

Revenue	Actual	Amended Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Revenue Totals	\$6,230,907.06	\$10,124,509.00	\$3,893,601.94	61.54%
Fund 23 - Comm Rec Revenue Totals	\$291,407.40	\$332,703.00	\$41,295.60	87.59%
Fund 25 - Food Service Revenue Totals	\$238,046.66	\$373,482.00	\$135,435.34	63.74%

Expenditures	Actual	Amended Budget	Remaining Budget	% Used/Rec'd
Fund 11 - General Fund Expenditure Totals	\$6,731,253.54	\$10,114,024.00	\$3,382,770.46	66.55%
Fund 23 - Comm Rec Expenditure Totals	\$243,547.75	\$320,850.00	\$77,302.25	75.91%
Fund 25 - Food Service Expenditure Totals	\$284,750.23	\$419,919.00	\$135,168.77	67.81%

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**"A PROUD tradition of SERVICE through
EXCELLENCE, INTEGRITY, and COURTESY"**

CERTIFICATE OF EXCELLENCE

Awarded with special honor to

Whitmore Lake Public School District

School Calendar Year
2017-2018

for achieving a 100% Pass Rate for
School Bus Safety Inspections.

Capt. Michael A. Hummer

Commercial Vehicle Enforcement Division
Commander

October 1, 2018

Awarded this date